

20 July 1972

The Honorable Ray S. Cline
Director
Bureau of Intelligence and Research
Department of State
Washington, D. C. 20520

Dear Ray:

The Defense Department and Central Intelligence Agency are now responding to a CIRIS data call for calendar year 1972. The purpose of this letter is to request comparable participation by the State Department. This will be the fourth consecutive year that State's data will be included in the community information system.

Following the pattern of the past several years, separate submissions are requested from each of the major components within the Bureau of Intelligence and Research.

This year, for the first time, we request that the Department provide data on its manpower (and their costs) engaged in Political and Economic Reporting from overseas. Our staffs have been discussing this, and I understand there is agreement that the information can be obtained from records in Washington. I understand, also, that the costs to be attributed to Political and Economic Reporting manpower will be arrived at by applying your departmental cost factors to the numbers and types of personnel involved. We request that the information be provided separately for each country in which Political and Economic Reporting officers are located. This will, in effect, establish a separate CIRIS Reporting Entity for each of those countries.

Please provide the following information for each of these State Department Reporting Entities:

a. Summary data on dollars and manpower totals, to cover FYs 71, 72, 73 and 74, based on the Department's spring Congressional Budget data base (for FYs 71, 72 and 73) and approved program (for FY 74). Form 2812 serves to record this information.

b. An allocation to functions and targets of dollar and manpower resources for FYs 72, 73 and 74, based on control totals for those years as reported in a., above. Form 2812a serves to record this information.

The procedures and forms for preparing the foregoing data submissions are substantially the same as used by the State Department in previous years. Our community Data Support Group will be available to provide any assistance you may desire, including the actual preparation of the forms with you, and it will provide the CIRIS forms and detailed technical guidance as required. We will continue to work with your staff to make the resources data base as useful as possible to you as well as to us.

In order to create the consolidated community statistics that will be needed for reference points this fall, it would be particularly helpful if these submissions could be provided by 1 September 1972. Please let me know if you have any questions on this.

Sincerely,

(Signed) Bronson Tweedy

Bronson Tweedy

IC:DSG:Nf:dm

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